



**HON. BALASAHEB THACKERAY AGRIBUSINESS AND RURAL TRANSFORMATION PROJECT (SMART)**

**Regional Implementation Unit**

**O/o Divisional Joint Director of Agriculture**

**Behind Old Collector Office, Near Shivaji Chowk, Latur – 413512**

**Email : latur.riu.smart@gmail.com**

**Tel. No. 02382-242438**

Ref No.RIU/SMART/Workshop/33/2023

Date : 09/02/2023

**INVITATION FOR QUOTATIONS**

To  
All Concerns,

**Subject :- Invitation for quotation for Selection of Service Provider for Providing Hall, Breakfast and Lunch for Workshop.**

Dear Sir/Madam,

1. Government of Maharashtra has launched World Bank assisted “Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project” in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is “to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra”. This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Divisional Joint Director of Agriculture, Latur Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for the following Services for workshop at RIU level.

Sr. No.	Item / Services Description	Technical Specification	Unit	Qty.*
1	Conference Hall	व्यासपीठावर टेबल, ऑफीसर्स खुर्च्या (८-१०), अभ्यागतांसाठी १०० खुर्च्या, १० गोलाकार टेबल, प्रोजेक्टर (स्क्रीनसह), ध्वनी प्रणाली, विजखंडीत कालावधीत जनरेटर सुविधेसह (Table on Dies, Officers Chairs ८-१०, १०० Chairs, १० Round Table, Projector with screen, Sound System, Generator Facility)	No	1
2	Tea Break	चहा व बिस्कीट (Tea with Biscuits)	No	200
3	Lunch	शाकाहारी जेवण (दोन भाजी, चपाती, वरण, भात, एक गोड पदार्थ, लोणचं, पापड, ठेचा, सलाड व ताक) (Vegetarian - २ Vegetables, Bread, Rice, One sweet item, Pickle, Thecha, Papad, Salad, Butter Milk, RO Water)	No	100

**\* Quantity Mentioned May Vary and Mentioned Only for Evaluation Purpose**

**3. Bid Price**

- a) The contract shall be for the full quantity as described above.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be including GST.
- e) Rate should be inclusive of electricity, water, generator.
- f) Bidder should quote rate for all the items.
- g) Only sealed Quotation envelope shall be accepted.

#### **4. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

#### **5. Eligibility Criteria:**

- a) The bidder must have successfully conducted one similar event in any one year during last Five financial years i.e. 2017-18, 2018-19, 2019-20, 2020-21 & 2021-22.
- b) Bidder should be registered under Goods and Services tax Act, 2017.
- c) The bidder should not be blacklisted / banned by any Government organization / PSUs during last 3 years.

#### **6. Documents to be submitted along with the quotation:**

The bidder should submit following documents along with the quotation

- a) PAN Card copy.
- b) GST Registration Certificate.

#### **7. Date and Place of event:**

Successful bidder should complete supply of all services mentioned in RFQ on workshop tentative date i.e. on 28/02/2023 Time IST 9:30 AM to 6:00 PM, event place upto 10 to 15 km radius from Project Director (ATMA) Office, Department of Agriculture, Government of Maharashtra, New Mondha, Nanded - 431601.

#### **8. General Conditions:**

- a) Bidder should submit only one quotation.
- b) The quantity mentioned may increase /decrease (+/- 15 %) depend on the requirement.
- c) All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Latur District.

#### **9. Evaluation of Quotations:**

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

#### **10. Award of contract:**

The Regional Implementation Unit, SMART Project, Divisional Joint Director of Agriculture, Latur - 413512 will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the Regional Implementation Unit, SMART Project, Divisional Joint Director of Agriculture, Latur - 413512 reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply / work order.

#### **11. Payment:**

Payment will be made within 3 weeks after successful conducted event and certified by the authority appointed by the Project along with the bill/invoice. Applicable GST will be paid on submission of invoice/bill.

#### **12. Quotation Submission:**

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **(Quotation for Selection of Service Provider for Providing Hall, Breakfast and Lunch for Workshop latest by 05:00 PM on 24/02/2023)** to Divisional Joint Director of Agriculture, Behind Old Collector Office, Near Shivaji Chowk, Latur - 413512
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.

c. Please quote the lowest possible rate. No negotiations will be entertained.

**13. Opening of Quotation: -**

Quotations will be opened in the presence of bidder's representatives who choose to attend at above mentioned address on **24/02/2022 at 05:30 PM.**

14. In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

**Sd/-  
Sahebrao Divekar  
Head, Regional Implementation Unit,  
SMART Project cum  
Divisional Joint Director of Agriculture  
Latur**

**FORMAT OF QUOTATION**  
**(On bidder's Letter head)**

To  
Head, Regional Implementation Unit, SMART Project cum  
Divisional Joint Director of Agriculture,  
Latur.

Date : / /2023

**Subject :- Submission of quotation for Supply Selection of Service Provider for Providing Hall, Breakfast and Lunch for Workshop.**

Ref : Your Request for Quotation Ref. No. RIU/SMART/Workshop/33/2023 Dated 09/02/2023.

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	Items	Brand & Model	Unit	Qty	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
1	Conference Hall	व्यासपीठावर टेबल, ऑफीसर्स खुर्च्या (८-१०), अभ्यागतांसाठी १०० खुर्च्या, १० गोलाकार टेबल, प्रोजेक्टर (स्क्रीनसह), ध्वनी प्रणाली, विजखंडीत कालावधीत जनरेटर सुविधेसह (Table on Dies, Officers Chairs 8-10, 100 Chairs, 10 Round Table, Projector with screen, Sound System, Generator Facility)	No	1		
2	Tea Break	चहा व बिस्कीट (Tea with Biscuits)	No	200		
3	Lunch	शाकाहारी जेवण (दोन भाजी, चपाती, वरण, भात, एक गोड पदार्थ, लोणचं, पापड, ठेचा, सलाड व ताक) (Vegetarian - 2 Vegetables, Bread, Rice, One sweet item, Pickle, Thecha, Papad, Salad, Butter Milk, RO Water)	No	100		
<b>Total Amount (Excluding GST)</b>						

We agree to provide above mentioned services in accordance with the terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: \_\_\_\_\_

Office Stamp / Seal

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANIZATION OF**

**UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

Date: *[insert date]*

RFQ/ Tender Ref No.: RIU/SMART/Workshop/33/2023 Dated 09/02/2023.

To: Head, Regional Implementation Unit, SMART Project cum  
Divisional Joint Director of Agriculture,  
Latur.

We hereby confirm and declare that we, M/s -----,  
is not blacklisted / De-registered / debarred by any World Bank funded Project / Government  
department / Public Sector Undertaking / Private Sector / or any other agency for which we have  
Executed / Undertaken the works / Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory.....